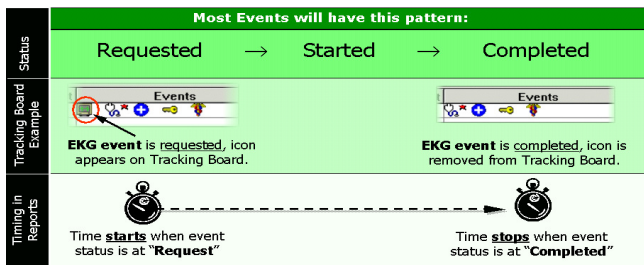



Event Terminology

- **EVENT:** Refers to those activities that occur during standard patient care in the ED. In **FirstNet**, specific parts of those events can be tracked and time-stamped. For example when an x-ray is ordered for a patient, this *radiology event* can be time-tracked when the order was placed or **requested**, when the exam was **started**, and then when the exam was **completed**.
- **SETTING AN EVENT:** refers to the *status* of the event, whether it is at a *requested*, *started*, or *completed* status. The status for some events have to be set **manually** while others are set **automatically** by the system or another trigger by a previous chronological event.
- **COMPLETING AN EVENT:** an event can be completed from any column that contains an Event icon. (Right-click the event cell)
- **EVENT ICONS** (see back page)




Manually Request an Event

1. Select the **patient's name** on the Tracking List.
2. Click the **Set Events** () icon.
3. Select the event from the **Current** tab (e.g. EKG, Reassess, Consult, etc.). The event name displays in the lower pane. The status is at **Request**.
4. Click **OK**.

NOTE: The corresponding **Event Icon** displays in the Patient Care or Orders columns within the Tracking List.

Update an Event


1. Select the **patient's name** on the Tracking List.
2. Click the **Set Events** () icon.
3. Click the status cell for the appropriate event.
4. Select the new status.
5. Click **OK**.

To update the status of multiple events, click **Apply** for each change. Click **OK** when all statuses have been updated.

Modify an Event Date/Time

Only a completed event can be modified.

To change the time, complete the event and then Modify.

1. Select the **patient's name** on the Tracking List.
2. Click the **Set Events** () icon.
3. Select the **Modify** tab.
4. Double-click the **Date/Time**.
5. Make the necessary correction (e.g.: change the time from 1:00 PM to 12:30 PM).
6. Click **OK**.
7. Click **OK** again.

Manual vs. Automatic Events

When you place some orders in **eCare**, they automatically trigger an Event Icon to display on the Tracking List. Others Event Icons must be set manually.

Ascension SE Michigan

FirstNet

Tracking List Events

For assistance, contact
your Clinical Transformation
Specialist, or call the Help Desk

V 4.0

eCare

